

TIMETABLE FOR POLICY AND RESOURCES SCRUTINY REPORTS

Deadline for Reports to be included in SMT Agenda	Reports to be presented to SMT for Approval	Chair & Vice Chair Meeting	Deadline (12noon) Reports to Cttee Services	Scrutiny Meeting	TOPIC	RESPONSIBILITY	CMT Requirement/ Date (prior to Scrutiny date)	MIG Requirement/ Date	CABINET Requirement/ Date (after Scrutiny date)
2013									
	22/05		20/05	4/06	Budget Update	Nicole Scammell			18/6
	15/05		20/05	4/06	Welsh Language Scheme - Annual Report 2013-2013	Dan Perkins			
	15/05		20/05	4/06	Strategic Equality Plan - Annual Report 2012-2013	Dan Perkins			
	22/05		20/05	4/06	Discretionary Rate Relief Applications	Nicole Scammell			
			20/05	4/06	Members Attendance Q4	Dan Perkins			
	22/05		20/05	4/06	Information Governance	Phil Evans			
			20/05	4/06	Succession Planning	Gareth Hardacre			
			20/05	4/06	FWP	Dan Perkins			
				4/7	Performance Management	Colin Jones			
	3/07		8/7	24/7	Corporate Services & Miscellaneous Finance Revenue Grants 2013/14	Stephen Harris			
			8/7	24/7	Corporate Services & Miscellaneous Finance Budget 2013/14	Stephen Harris			
			8/7	24/7	Treasury Management and Capital Financing Prudential Indicators Outturn Report 2012/13.	Stephen Harris			

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2013									
			8/7	24/7	Future of the Welsh Purchasing Consortium	Nicole Scammell			
			8/7	24/7	Plaza Café	Steven Harris			
			8/7	24/7	Future of the Welsh Purchasing Consortium	Nicole Scammell			
	3/07		8/7	24/7	Workforce Information Report Q3 and Q4	Gareth Hardacre			
			8/7	24/7	Welfare Reform	Nicole Scammell			
	3/07		8/7	24/7	Employment Bill	Gareth Hardacre			30/7
	3/07		8/7	24/7	FWP	Dan Perkins			
	18/09		16/09	1/10	Budget Update	Nicole Scammell			
	18/09		16/09	1/10	Discretionary Rate Relief Applications	Nicole Scammell			
	18/09		16/09	1/10	Presentation Passport Programme Update	Gareth Hardacre			
			16/09	1/10	Capital Outturn	Steve Harris			
	18/09		16/09	1/10	Members Attendance Q1	Dan Perkins			
	18/09		16/09	1/10	FWP	Dan Perkins			
	30/10		28/10	12/11	Discretionary Rate Relief Applications	Nicole Scammell			

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2013									
	16/10		28/10	12/11	Fast Track Disciplinary Procedure	Gareth Hardacre			
	16/10		28/10	12/11	Members Attendance Q2	Dan Perkins			
			7/11	21/11	Performance Management	Colin Jones			